

About Vitae

Vitae is dedicated to realising the potential of researchers through transforming their professional and career development. We are an **international programme** led and managed by CRAC, a not-for-profit registered UK charity dedicated to active career learning and development.

Our aims are to:

- build human capital by influencing the development and implementation of effective policy relating to researcher development
- enhance higher education provision to train and develop researchers
- empower researchers to make an impact in their careers
- evidence the impact of professional and career development support for researchers

About our courses

Our training and development programmes are based around a highly interactive and experiential approach to learning that uses case studies, discussion, activities, and reflection to draw and build upon the collective prior knowledge and experience of the participants.

You should expect a fun and interactive approach to learning that will be guided by an experienced trainer. There will be lots of group work and minimal lecture-style teaching.

Project Management in Research

This programme will introduce participants to the project management lifecycle and processes to help them be more effective in managing their research projects.

The programme will cover:

- What is a project and what needs to be taken into account in project work?
- How to define and plan research projects either as independent actions or in programme environment
- How to set milestones and how to control and guide a project
- How to organize the working relationship with supervisors and project partners
- How project management in research differs from other projects
- Identifying and managing risks in project management
- How to document, handover, close and review a project
- The roles and responsibilities of the project leader and team

The programme will focus on developing effective processes and skills that participants can apply in their research projects. Project management software **will not be** covered in depth, but opportunities for using project management software in the future will be noted.