Fundation for Polish Science (FNP)

with its registered office in Warsaw 02-611, ul. I. Krasickiego 20/22

European Funds for a Smart Economy Programme (FENG)

Application for project funding
in the call for
1/2026

FIRST TEAM

Priority axis	Measure
Enhancing research and innovation	First Team

FENG.02.02-IP.05-0001/26		
Grant application number	Date of application submission	Call number

Please note that this is a translation of the Polish version of the document. In the event of any discrepancy between the English and Polish versions, the Polish version shall be legally binding

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GENERAL INFORMATION

Applications must be submitted electronically using the FNP electronic system by registering at https://wnioski2023.fnp.org.pl. After logging into the electronic system, select the appropriate call for proposals for Measure 2.2 FENG First Team from the list of available calls, and then proceed to fill in the grant application. The electronic form should be completed in Polish or in English, as specified in the application. Attachments should be uploaded to the system using the appropriate form templates. The templates can be found both in the "Downloads" section and in each section requiring the attachment of the relevant document.

1. Project Information

Basic Project Information	
Project Number	*(generated by the system)*
Project Title	Max. 300 characters
Brief Project Description (abstrakt)	Max. 2000 characters
Keywords	Max. 300 characters
Field and specialisation (according to OECD (more than one may be indicated))	**Science – Level 1**
	Drop-down list
	Field – level 2
	Drop-down list
	Specialisation – level 3
	Drop-down list
The National Smart Specializations (NSS) area to which the Project belongs	*Drop-down list*
Justification of the selected NSS area	Max. 1000 characters
Project start date	*yyyy.mm.dd* *To be entered by the applicant*
Project completion date	*yyyy.mm.dd* *To be entered by the applicant*
Project implementation location	Voivodeship *(select from drop-down)* District *(select from drop-down)* Municipality *(select from drop-down)* Town/City *(select from drop-down)* Street *(select from drop-down)*
Building Number	…
Apartment Number	…

2. APPLICANT (INSTITUTION) AND PRINCIPAL INVESTIGATOR OF THE PROJECT

1/3 Applicant	
Name	…
Tax Identification Number(NIP)	…
Legal form	*Drop-down list*
Form of ownership	*Drop-down list*
Country	*Drop-down list (in accordance with call regulations – Poland)*
Postal Code	…
Applicant's address	Voivodeship *(select from drop-down)* District *(select from drop-down)* Municipality *(select from drop-down)* Town/City *(select from drop-down)* Street *(select from drop-down)*
Building number	…
Appartment number	…
E-mail	…
Telephone number	…
Website	…
Correspondence Address (if different from above) (dropdown list)	
Postal Code	…
Correspondence address	Voivodeship *(select from drop-down)* District *(select from drop-down)* Municipality *(select from drop-down)* Town/City *(select from drop-down)* Street *(select from drop-down)*
Building number	…
Appartment number	…
E-mail	…
Telephone number	…
Unit within the research organisation (Applicant) where the Project will be carried out	…

2/3 Contact person for the Project evaluation on behalf of the Applicant (must be a person other than the Principal Investigator)

First Name	…
Surname	…
Academic title/degree	…
E-mail	…
Telephone number	…

3/3 Principal Investigator of the Project

First Name	…
Surname	…
Academic title/degree	…
Nationality	*Drop-down list*
Polish citizenship	*Yes/No (select one)*
Country of residence	…
Town/City	…
Postal code	…
Street	…
Building number	…
Appartment number	…
Correspondence E-mail	…
Telephone number	…
Website	…
Current place of employment (institution and unit)	…
Date of obtaining the doctoral degree	*YYYY/MM/DD*
Document confirming the award of a doctoral degree	*Attachment confirming the award of a doctoral degree in PDF format (maximum 1 attachment)*
Extension of the period from the defence of the doctoral thesis beyond 9 years (The 9-year period may be extended by: 1) all documented periods of interruption in academic work, including unpaid leave, parental leave, interruptions due to long-term illness, work in the R&D sector without participation in scientific research, work in other sectors of the economy, etc., 2) the birth or adoption of a child, confirmed by a document (the 9-year period is extended by 1 year for each child), taking into account breaks lasting at least 6 months)	*Yes/No (select one)* Attachments confirming breaks in scientific work (pdf)

The most important scientific achievements of the Principal Investigator and their contribution to the development of the given scientific field (publications, patent applications, patents, prototypes, etc.) (1 achievement = 1 attachment)		
Type of scientific achivement	**Title of scientific achievement/ Attachment with the scientific achivement**	**Contribution of the Principal Investigator Scientific achievement to the given field development**
Achivement 1 *Drop-down list:* • *Publication* • *Patent Application* • *Patent* • *Prototype* • *Other*	*Text field for entering the tile of achivement (max 200 characters)* *Place to upload an attachment (max. 1 attachment in pdf format)*	max. 500 characters

+ possibility to add another achievement (limit up to 5 achievements)

Experiance of the Project's Principal Investigator gained during a research internship	
Research internship duration – start date	YYYY/MM/DD
Research internship duration – end date	YYYY/MM/DD
Location	Max. 100 characters
Description of gained experiance	Max. 500 characters
Description of result(s) of the internship (e.g. publications, patent applications, patents, collaborations, etc.)	Max. 500 characters

+ possibility to add another internship (no limit)

Principal Investigator's experiance in implemantation of research projects or in supervision of students or doctoral students

Principal Investigator's experience in implemantation of research projects	
Project name/title	Max. 200 characters
Role of the Principal Investigator in the project	Max. 500 characters

Project implementation period	YYYY/MM/DD-YYYY/MM/DD
Source of project funding	Max. 500 characters
Description of gained experiance	Max. 1000 characters
Description of results (e.g. publications, patent applications, patents, collaborations, etc.)	Max. 1000 characters

+ Possibility to add another project (no limit)

Principal Investigator's experience in supervision of students or doctoral students	Max. 2000 characters

Personal or capital ties with companies operating in the area of the Project's scientific activity (if applicable)	Max. 2000 characters
How the Applicant manages conflicts of interest in the event of personal or capital links with enterprises (if applicable)	Max. 2000 characters
Planned employment of the Project's Principal Investigator during Project implementation (not less than 0,50 of full-time equivalent)	0,5-1,0

3. PARTNERS

1/2 Foreign Research Partner	
First name	…
Surname	…
Academic title/degree	…
Correspondence E-mail	…
Telephone number	…

Letter of intent from foreign scientific partner	*Attachment „Letter of intent from foreign research partner" based on the template*
How their participation may provide significant added value to the Project	*Max. 3000 characters*

+ possibility to add additional partner (table as in 1/2)

2/2 Domestic Economic Partner	
Name	…
Country	…
REGON (Bussines Registration Number)	…
KRS (National Court Register number) (if applicable)	…
Letter of intent from domestic economic partner	Attachment „Letter of intent from domestic economic partner"
How can the participation of the economic partner bring significant added value to the Project?	Max. 2000 characters
Contact person on behalf of the domestic economic partner	
First name	…
Surname	…
Academic title/degree	…
E-mail	…
Telephone number	…

+ possibility to add additional partner (table as in 2/2)

4. THE SUBSTANTIVE SCOPE OF THE PROJECT

1/4 Novelty and originality of the proposed R&D work in the Project	
Novelty of the proposed R&D work in relation to the current state of knowledge (in addition to the description of the proposed research, the Applicant shall indicate up to 5 items from scientific literature or up to 5 items from publicly available international patent document databases presenting the current state of knowledge regarding the proposed R&D work)	Max. 5000 characters
Originality of the solution to the problem posed in the Project, taking into account the	Max. 5000 characters

latest achievements in the field(s) related to the Project	
Novelty of the Project in relation to the doctoral project and research internship of the Principal Investigator	Max. 2000 characters
Diagrams, drawings, graphics, structural designs, tables, illustrations, etc. (optional)	Attachment in .pdf format

2/4 Competitive advantage of the Project

Advantages of the proposed work in the Project over other scientific research conducted in the field of the Project	Max. 3000 characters

3/4 Project results management plan

Research area that may lead to the creation of intellectual property	Max. 2000 characters
Significance of the proposed solution in relation to economic or socio-economic problems	Max. 2000 characters
Markets or recipients potentially interested in the results of the Project	Max. 2000 characters
Planned commercialisation strategy	Max. 2000 characters

4/4 Product and results indicators

Product indicator	Target value	Unit of measurement	Description of the methodology for calculating the indicator and the method of monitoring and verifying the achievement of the planned indicator values
Number of R&D implemented projects	…	PCS	Max. 500 characters
Researchers working in supported research facilities	…	FTE	Max. 500 characters
Research organisations participating in joint research projects	…	PCS	Max. 500 characters

Nominal value of equipment for research and innovation purposes	…	PLN	Max. 500 characters

Product indicator for the verification of expenditure settled using the simplified method	Target value	Unit of measurement	Description of the methodology for calculating the indicator and the method of monitoring and verifying the achievement of the planned indicator values
Open stationary training		PCS	Max. 500 characters
Open remote training		PCS	Max. 500 characters
Closed stationary training		PCS	Max. 500 characters
Closed online training		PCS	Max. 500 characters
Implemented training service - examinations		PCS	Max. 500 characters

Result indicator	Baseline	Target value	Unit of measurement	Base year	Year of target value achievement	Description of the methodology for calculating the indicator and the method of monitoring and verifying the achievement of the planned indicator values
Publications within the framework of supported projects	0		PCS			Max. 500 characters
Filed patent applications	0		PCS			Max. 500 characters

5. SCHEDULE, RESOURCES, RISKS

1/2 Project work schedule	
Project work schedule	Appendix "Project work schedule" according to the template

Stage no … (stage number is generated automatically, stages may overlap in time)	
Stage name	Max. 200 characters
Stage implementation period	yyyy/mm – yyyy/mm
Description of planned R&D work within the stage	Max. 4000 characters
Member(s) of the research group/partners implementing the stage	Max. 2000 characters

Milestone name (multiplied section)	Max. 200 characters
Description of how the milestone parameters are verified	Max. 500 characters
Description of the impact of not achieving the milestone on the implementation of the Project	Max. 500 characters

+ option to add another stage (table as in 1/2)

2/2 Potential for Project implementation	
Research group members	Max. 2000 characters
Technical resources available and obtainable within the project	Max. 2000 characters
Key project risks, including scientific or technological risks, along with measures to mitigate them	Max. 2000 characters

6. PROJECT BUDGET

1/5 Project timeframe	
Project duration	*Date copied automatically from the project information section*

2/5 Accounting periods	
12-month accounting periods	*The system automatically divides the project duration period based on the start and end dates into 12-month periods*

3/5 Budget category amounts planned for subsequent accounting periods

Name	1. year	2. year	3. year	N+1
Task 1. Conducting R&D work				
1.1a Remuneration of R&D personnel including remuneration of persons acting as brokers	…	…	…	…

Position name (planned for persons employed under an employment contract)	*Planned (gross gross) monthly employment cost*	
	Planned full-time equivalent	*0-1*
	Duration of employment (in months)	
	Estimated total cost of the contract for the entire project implementation period	
JUSTIFICATION	Max. 800 characters	
+ add another position		

Position name (planned for persons employed on the basis of a civil law contract, i.e. a contract of mandate for R&D work – if planned (in accordance with section 3.2.1(i) of the Guidelines)) (First and last name – if known at the stage of the grant application)	*Planned (gross gross) monthly employment cost*			
	Planned time commitment as a full-time equivalent	*0-1*		
	Duration of employment (in months)			
	Estimated total cost of the contract for the entire duration of the Project			
JUSTIFICATION	Max. 800 characters			
+ add another position				
1.1b Stipends	…	…	…	…
Doctoral students	*Planned monthly scholarship amount*			
	Number of person-months			
	Estimated total cost for the entire project implementation period			
JUSTIFICATION	Max. 800 characters			
+ add another position				
Students	*Planned monthly scholarship amount*			
	Number of person-months			
	Estimated total cost for the entire project implementation period			
JUSTIFICATION	Max. 800 characters			
+ add another position				
1.2 Development of R&D staff (domestic and international training, summer schools)	…	…	…	…
JUSTIFICATION	Max. 1000 characters			
1.3 Other direct costs	…	…	…	…

JUSTIFICATION	Max. 2000 characters			
Task 2. Equipment				
2.1 Purchase of scientific and research equipment	…	…	…	…
JUSTIFICATION	Max. 2000 characters			
Task 3. Subcontracting				
3.1 Subcontracting	…	…	…	…
JUSTIFICATION	Max. 2000 characters			
Task 4. Project promotion				
4.1 Project promotion	…	…	…	…
JUSTIFICATION	Max. 2000 characters			
Task 5. Indirect costs of the Project				
5.1 Indirect costs of the Project	…	…	…	…
JUSTIFICATION	Max. 2000 characters			

4/5 Total costs

Total of all costs within 12-month periods

Total	*The system calculates the values automatically*
Funding	*The system calculates the values automatically*
Eligible	*The system calculates the values automatically*

Total of all costs in the budget

Total	*The system calculates the values automatically*
Funding	*The system calculates the values automatically*
Eligible	*The system calculates the values automatically*

5/5 Material and financial schedule

Material and financial schedule	Appendix entitled "Material and financial schedule" in Excel spreadsheet and .pdf format

7. PROJECT COMPLIANCE WITH EU HORIZONTAL POLICIES, ENVIRONMENTAL INDICATORS

1/5 Compliance with horizontal principles of equal opportunities and non-discrimination	
Justification of the Project's compliance with the principle of equal opportunities and non-discrimination	Max. 4000 characters
Products/services in the Project (multiplied section)	
Name of product/service	Max. 100 characters
Impact	Positive/neutral (select one)
Justification	Max. 500 characters
Justification of the project's compliance with the principle of equality between women and men	Max. 3000 characters

2/5 Project compliance with the Charter of Fundamental Rights (CFR)	
Justification	Max. 4000 characters

3/5 Project compliance with the Convention on the Rights of Persons with Disabilities	
Justification	Max. 4000 characters

4/5 Compliance with the principle of sustainable development	
Compliance of the project with environmental protection regulations, with reference to the relevant legal acts	Max. 2000 characters
Description of how the project will be implemented in accordance with the 6R principles or in accordance with its positive impact on other environmental aspects (not covered by the 6R principles); at least 2 environmental indicators should be indicated in the table	Max. 4000 characters

5/5 Environmental indicators

Environmental indicator	Type of indicator	Baseline	Target value	Unit of measurement	Base year	Year of target value achievement	Description of the methodology for calculating the indicator and the method of monitoring and verifying the achievement of the planned indicator values
Indicator 1 – name of the indicator	*Dropdown list:* • *6R principle: refuse* • *6R principle: reduce* • *6R principle: reuse* • *6R principle: recover* • *6R principle: recycle* • *6R principle: rethink* • *Environmental aspect other than 6R*	…	…	…	…	…	Max. 500 characters
Indicator 2 – name of the indicator	*Dropdown list:* • *6R principle: refuse* • *6R principle: reduce* • *6R principle: reuse* • *6R principle: recover* • *6R principle: recycle* • *6R principle: rethink* • *Environmental aspect other than 6R*	…	…	…	…	…	Max. 500 characters

+ possibility to add another environmental indicator

8. DECLARATIONS

1/3 Statement by the Principal Investigator of the Project

Statement by the Principal Investigator of the Project	*Appendix „Statement by the Principal Investigator of the Project" based on the template*

2/3 Mandatory declarations by the Applicant

1. I declare that I am aware of the criminal liability (under Articles 270, 271, 273 of the Criminal Code concerning offences against the authenticity of documents and Article 297 of the Criminal Code) for submitting forged, altered, untrue or unreliable documents and for making unreliable written statements regarding circumstances of significant importance for obtaining support.	**Yes** *(only option to be selected)*

2. I declare that I have read the Regulations for Project selection, including its annexes, and accept their provisions.	**Yes** *(only option to be selected)*
3. I undertake to make the project implementation site available for the purposes of assessment prior to the signing of the project grant agreement, carried out by the Managing Authority, the Intermediate Body or another authorised institution or organisational unit.	**Yes** *(only option to be selected)*
4. I declare that the institution I represent has the consent of all persons whose personal data I provide in the application to process this data and entrust it to the Intermediate Body for the purpose of conducting the project selection procedure.	**Yes** *(only option to be selected)*
5. I declare that the institution I represent has the originals of the documents whose scans have been attached to the application.	**Yes** *(only option to be selected)*
6. I undertake to participate in surveys, interviews and to provide information for the purposes of evaluation (assessment) carried out by the Managing Authority, the Intermediate Body or another authorised institution or organisational unit or entity carrying out the evaluation.	**Yes** *(only option to be selected)*

3/3 Optional statements by the Applicant (if applicable)

I declare that if the project is selected for funding, the Applicant will apply for the necessary permits for its implementation and will refrain from commencing research work until the necessary authorisations have been obtained.	Declaration of application for ethical committee approval, required under the provisions on animal experimentation.	*Yes/Not applicable (select one)*
	Declaration of application for consent required under nature conservation regulations.	*Yes/Not applicable (select one)*
	Declaration of application for consent required under the provisions on genetically modified organisms.	*Yes/Not applicable (select one)*
	Declaration of application for consent or authorisation required by relevant regulations for projects related to clinical trials.	*Yes/Not applicable (select one)*

Information clause

Data controller

The controller of the personal data of all persons involved in the implementation of the First Team Project (on behalf of the Applicants, Beneficiaries, external entities, including those indicated in the application for Project funding in the competition: contact persons for the evaluation of the Project on behalf of the Applicant, on behalf of the economic partner, the Principal Investigator), as well as persons authorised to maintain ongoing contact within the framework of the implementation of the Grant Agreement, processed for the purpose of these persons' participation in the process of applying for support and subsequent possible implementation of the First Team Project, is the Foundation for Polish Science with its registered office in Warsaw, at ul. Ignacego Krasickiego 20/22, 02-611 Warsaw, entered in the register of associations, other social and professional organisations, foundations and independent public healthcare institutions, kept by the District Court for the Capital City of Warsaw in Warsaw, 13th Commercial Division of the National Court Register, under KRS number 0000109744, NIP 5260311952, REGON 012001533). The administrator processes all personal data specified in the application for financing of the Project in the competition and other personal data indicated in the competition and project documentation.

Data Protection Officer

The Administrator has appointed a Data Protection Officer (DPO). You can contact the DPO in all matters relating to the processing of personal data at the **following** e-mail address: **iodo@fnp.org.pl** or at the address of the Administrator's registered office.

Purpose, legal basis and duration of processing

Personal data is processed for the purpose of implementing a project financed by the European Union on the basis of the provisions of the Act of 28 April 2022 on the principles of implementing tasks financed from European funds in the 2021-2027 financial perspective, and in particular:

a) evaluation and selection of applications for financing.

   If funding is granted:

- conclusion of a contract for the implementation and financing of the Project,
- supervision of the Project implementation,
- its evaluation, control, audit,
- assessment of information and promotional activities,
- acceptance of the Project, its evaluation and financial settlement,
- and, where applicable, the determination, investigation or defence of claims.

   Personal data has been obtained from the Applicant who completed the grant application in the FNP system, or personal data may come from publicly available registers.

   The legal basis for the processing of personal data by the Controller is the fulfilment of legal obligations and the performance of tasks carried out in the public interest or in the exercise of official authority vested in the controller. The provision of personal data is a statutory requirement and failure to provide such data may result in a negative assessment of the application or failure to conclude a grant agreement.

   Personal data will be processed in accordance with the provisions on national archival resources and archives until the completion of all tasks related to the implementation and settlement of FENG 2021-2027, subject to provisions that may provide for a longer period of control, and, in addition, the provisions on state aid and *de minimis* aid, as well as the provisions on goods and services tax.

Recipients of personal data

Personal data may be transferred to the following categories of data recipients: public authorities and entities performing public tasks or acting on behalf of public authorities, in particular: the European Funds Spokesperson, experts, the Audit Authority, European Union (EU) institutions or entities entrusted by the EU with tasks related to the implementation of FENG 2021-2027, to the extent and for the purposes resulting from legal provisions, entities providing services necessary for the performance of FNP tasks, including IT partners, entities providing technical or organisational support (such entities process data on the basis of a contract with the Controller and only in accordance with its instructions). In the case of transfer of personal data to experts or reviewers outside the EU, personal data will be transferred to a third country in compliance with

the requirements established by personal data protection regulations and appropriate or relevant safeguards.

Rights of data subjects

At every stage of data processing by the FNP, you have the right to:

1. access your data, including obtaining information about the scope of data processed by us and obtaining a copy of such data;
2. modify and correct your data, unless there are other legal contraindications to limiting the scope of its processing;
3. completely delete your data ("right to be forgotten"), unless there are other legal contraindications;
4. not be subject to automated decisions based on profiling;
5. object to the processing of personal data, unless there are other legal contraindications;
6. restriction of processing, unless there are other legal contraindications;
7. to transfer data to another Data Controller if the data is processed in connection with consent given or a contract concluded;
8. lodge a complaint with the President of the Data Protection Authority for improper data processing;
9. withdraw consent at any time without affecting the lawfulness of the processing carried out on the basis of consent prior to its withdrawal (if the processing is based on consent).

Detailed information on how to exercise your rights can be found on the FNP website (www.fnp.org.pl), in the *Personal Data Protection* tab (https://www.fnp.org.pl/ochrona-danych-osobowych/). By proceeding to edit the application, I declare that the persons whose data is included in this form have been informed of this fact by providing them with information on personal data protection, as indicated in the above information clause. I declare that, at the request of the Intermediate Body, I will provide confirmation (in writing or in the form of a document) that these persons have read the above information clause.

9. VERIFICATION AND SUBMISSION OF THE APPLICATION

1/3 Verification and closure of the application
The system automatically verifies the application in terms of the required fields and attachments. Any errors or omissions are displayed with an indication of the section where the correct data should be entered. Correct verification is associated with the activation of the "Finish editing data" button. After using the button, it will not be possible to make further changes to the application.

2/3 Generating and downloading the application	
Generate application	*Button allowing you to generate the application and download it as a .pdf file* *The downloaded application must be signed with an electronic signature.*

3/3 Attaching the signed application
To submit the application correctly, attach the signed, previously generated .pdf application and then use the "Submit the application" button. The system will inform you that the application has been submitted correctly and will send information to the email addresses indicated in the application to the contact person on behalf of the Applicant and to the Principal Investigator of the Project.